**NV Governor’s Council on Developmental Disabilities (NGCDD) Evaluation Committee Meeting Minutes from August 11, 2022**

NV Governor’s Council on Developmental Disabilities  
808 West Nye Lane  
Carson City, NV 89703

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* The recording of the meeting may be requested for detailed information by emailing [elmarquez@dhhs.nv.gov](mailto:elmarquez@dhhs.nv.gov)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Kimberly Palma-Ortega, Committee Chair; Santa Perez, Vice Chair; Lisa Bonie; Jennifer Frischmann; Jack Mayes; Randall Owen; Art Reitz; Vivian Turner

NGCDD Staff Present: Catherine Nielsen, Executive Director; Ellen Marquez, Self-Advocacy Coordinator; Rebecca Ortiz, Executive Assistant; Marisol Rivas, Project Manager

Public Present: Kristina Crawford; Amy Dewitt-Smith; Jen Gelhardt; Maricela Gutierrez; Jodi Thornley; Dan Upton; Jessica Wylie

# Call to Order

Meeting was called to order by Evaluation Committee Chair, Kimberly Palma-Ortega, at 10:02 a.m.

Executive Assistant, Rebecca Ortiz verified the agenda for this meeting was posted to the appropriate locations on August 2, 2022.

# Public Comment

Ms. Palma-Ortega asked if there was any public comment. None was given.

# Approval of Minutes from the February Meeting

Ms. Palma-Ortega asked if there was a motion to approve the May 12, 2022 minutes.

**Jack Mayes motioned to approve the May 12, 2022 minutes as written. Art Reitz seconded the motion. The motion carried unanimously.**

# Third Quarter Project Status Summary for Federal Fiscal Year (FFY) 2022

Ms. Palma-Ortega deferred this agenda item to Marisol Rivas, Projects Manager.

Ms. Rivas referred to the handout titled “NGCDD FFY '22 Third Quarter Project Status Summary Report”. She opened this item for discussion.

# Review Applications for Notice of Funds Available (NOFA) Grant Applications for Federal Fiscal Year 2022.

Ms. Palma-Ortega deferred this agenda item to Catherine Nielsen, Executive Director.

Ms. Nielsen referred to two documents in the packet under tab 2 – Notice of Funds Available (NOFA) Grant Manual and the summary of the grantees that have applied. She gave a brief overview of the first document. On the second document, she noted a correction was needed for the funding amount under Objective 3.1 for the applied grantee Neighbor Network of Northern Nevada to be increased from $40,000 to $60,000.

Ms. Nielsen explained there were no applications received for Objective 1.3.

Ms. Palma-Ortega discussed Objective 3.1, Transportation. She stated there was only one application for this objective. She opened this item for discussion stating that Amy Dewitt-Smith was in attendance if there were any questions.

**Mr. Mayes motioned to move the Objective 3.1 Transportation grant to in-house. Mr. Reitz seconded the motion. The motion carried unanimously.**

Ms. Palma-Ortega discussed Objective 3.2, Employment. She stated there were two applications for this objective. She opened this item for discussion stating that representatives from both were in attendance if there were any questions.

**Vivian Turner motioned to recommend Best Buddies be funded for up to $60,000 under the Objective 3.2 grant with the discussed changes. Mr. Mayes seconded the motion. The motion carried unanimously.**

Ms. Palma-Ortega discussed Objective 3.3, Housing. She stated there was only one application for this objective. She opened this item for discussion stating that Maricela Gutierrez was in attendance if there were any questions.

Meeting ended at loss of quorum at 12:13 p.m.