**NV Governor’s Council on Developmental Disabilities (NGCDD) Evaluation Committee Meeting Minutes from May 11, 2023**

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NV Governor’s Council on Developmental Disabilities  
406 East Second Street

Carson City, NV 89701

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* The recording of the meeting may be requested for detailed information by emailing [rortiz@dhhs.nv.gov](mailto:rortiz@dhhs.nv.gov)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Committee Chair, Stacy Alaribe; Vice Chair, Santa Perez; Lisa Bonie; Stacey Carlston; Jennifer Frischmann; Jack Mayes; Art Reitz; Christine Riggi; Vivian Turner

Committee Members Absent: Randall Owen

NGCDD Staff Present: Catherine Nielsen, Executive Director; Alysa Marquez, Intern; Rebecca Ortiz, Executive Assistant; Kimberly Palma-Ortega, Public Health Liaison; Marisol Rivas, Project Manager

Public Present: Max Lowe

# Call to Order

Meeting was called to order by Evaluation Committee Vice-Chair, Santa Perez, at 10:05 a.m.

Executive Assistant, Rebecca Ortiz verified the agenda for this meeting was posted to the appropriate locations on April 21, 2023.

# Public Comment

Ms. Perez asked if there was any public comment. None was given.

# Approval of Minutes of February Minutes

Ms. Perez asked if there was a motion to approve the February 9, 2023 minutes. She opened this item for discussion.

**Jack Mayes motioned to approve the February 9, 2023 minutes as written. Stacy Carlston seconded the motion. The motion carried unanimously.**

# Second Quarter 2023 Project Status Summary Report

Ms. Perez deferred this agenda item to Marisol Rivas, Projects Manager.

Ms. Rivas referred to the handout titled “NGCDD FFY '23 Second Quarter Project Status Summary Report”. She gave an in-depth summary of the document. She invited Catherine Nielsen, Executive Director, and Ellen Marquez, Self-Advocacy Coordinator, to speak on Objectives 1.3 and 2.4 respectively. She opened this item for discussion.

# Update from Public Health Liaison

Ms. Alaribe deferred this agenda item to Ms. Nielsen, Executive Director.

Ms. Nielsen provided a brief explanation on the funding sources for this position and an introduction for Kimberly Palma-Ortega, the position hire.

Ms. Palma-Ortega, Public Health Liaison, gave an overview on the goals and projects in progress for the Public Health Liaison grant. She opened this item for discussion.

# Discussion on Project Planning/Funding for FFY 2024

Ms. Alaribe deferred this agenda item to Ms. Nielsen, Executive Director.

Ms. Nielsen referred to the document titled “FFY 2024 NGCDD Activities, Timeline and Funding Matrix” and an in-depth overview of its contents. She opened this item for discussion.

**Mr. Mayes motioned to recommend to the Full Council the approval of the FFY 2024 NGCDD Activities, Timeline and Funding Matrix with the recommended changes. Ms. Perez seconded the motion. The motion passed unanimously.**

# Public Comment

Ms. Alaribe asked if there was any public comment. None was given.

# Next Meeting Date

The next Evaluation Committee meeting will be held August 10, 2023, at 10:00 a.m. via Zoom.

# Adjournment

The meeting was adjourned at 11:20 a.m.