**NV Governor’s Council on Developmental Disabilities (NGCDD) Executive Committee Meeting Minutes from January 4, 2024**

**ZOOM**

Join by Computer: <https://us02web.zoom.us/j/>82776920507

Join by Phone: 669-900-6833

Meeting ID: 827 7692 0507

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Christine Riggi, Chair; Vickie Ives; Santa Perez

Committee Members Absent: Maxmillian Lowe, Vice-Chair; Stacy Alaribe

NGCDD Staff Present: Catherine Nielsen, Executive Director; Alysa Marquez, Intern; Ellen Marquez, Self-Advocacy Coordinator; Rebecca Ortiz, Executive Assistant; Kimberly Palma-Ortega, Public Health Liaison; Marisol Rivas, Projects Manager

Public Present: Shannon Litz

# Call to Order

The meeting was called to order by Christine Riggi, Executive Committee Chair at 10:02 a.m.

Ellen Marquez, Self-Advocacy Coordinator verified that the agenda for this meeting was posted to the appropriate locations on December 28, 2023.

# Land Acknowledgment

Ms. Riggi, Committee Chair provided the land acknowledgement as follows: The Nevada Governor’s Council on Developmental Disabilities, as a program whose designated state agency is the Nevada Department of Health and Human Services, acknowledges, honors, and respects the diverse Indigenous peoples connected to this land and recognize the State of Nevada is situated on the traditional homelands of the Nuwu, Newe, Numu and Wa She Shu. We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to work alongside our Tribal partners. We encourage everyone in this space to engage in acknowledgement and continued learning about the Indigenous peoples who work and live on this land since time immemorial, and about the historical and present realities of colonialism.

# Public Comment

Ms. Riggi asked if there was any public comment and provided the information to provide public comment telephonically.

* Catherine Nielsen, Executive Director stated the 2024 Silver State Self-Advocacy Conference attendee application is open. She also stated the speaker application is open and speakers for this conference are encouraged to apply for spots.

# Approval of November 2023 Minutes

Ms. Riggi asked if there was a motion to approve the November 2, 2023 minutes. She opened this item for discussion.

**Santa Perez motioned to approve the November 2, 2023 minutes as written. Ms. Riggi seconded the motion. The motion carried unanimously.**

# Discussion of No-Cost Extended Funds

Ms. Riggi introduced this agenda item and deferred to Ms. Nielsen, Executive Director.

Ms. Nielsen gave a brief explanation on the no cost extension on funds from Federal Fiscal Year (FFY) 2023. She discussed the finalization of the paperwork and approval of the funds. She also discussed the approved $10,000.00 for travel assistance for the 2023 Nevada Commission for Persons who are Deaf and Hard of Hearing Engagement Conference and the possibility of left-over funds. She discussed the need for approval for use of these remaining funds. She opened this item for discussion.

# Council Handbook Re-Do

Ms. Riggi introduced this agenda item and deferred to Ms. Nielsen, Executive Director.

Ms. Nielsen gave a brief explanation of the need to update the current council member handbook as it has been eight years since its creation. She discussed updates being done to the handbook such as accessibility and usability features. She stated she will be sending out the handbook for input to council members. She opened this item for discussion.

# Council By-Laws and Policies Update

Ms. Riggi introduced this agenda item and deferred to Ms. Nielsen, Executive Director.

Ms. Nielsen gave a brief explanation on the “EXECUTIVE DIRECTOR DISCRETIONARY FUND POLICY” document. She discussed the funds under this item were under the authority of the full council not the executive director and what falls under this funding. She opened this item for discussion.

**Ms. Riggi motioned to recommend the approval of the** “**EXECUTIVE DIRECTOR DISCRETIONARY FUND POLICY” with the recommended changes to the Full Council for final approval and adoption. Vickie Ives seconded the motion. The motion carried unanimously.**

Ms. Nielsen gave a brief explanation on the “MEMBER ATTENDANCE POLICY” document. She discussed the updates to this policy. She opened this item for discussion.

**Ms. Riggi motioned to recommend the approval of the** “**MEMBER ATTENDANCE POLICY” with the recommended changes to the Full Council for final approval and adoption. Ms. Perez seconded the motion. The motion carried unanimously.**

# Discussion on Consumer Leadership Development Fund (CLDF) Applications

Ms. Riggi introduced this agenda item and deferred to Ms. Nielsen, Executive Director.

Ms. Nielsen stated no applications were received under this item. She stated she will give updates on funds that need to be re-allocated**.**

# Next Meeting Date

Ms. Riggi stated the next Executive Committee meeting will be February 1, 2024, at 10:00 a.m. via Zoom.

# Public Comment

Ms. Riggi asked if there was any public comment and provided the information to provide public comment telephonically.

* Ms. Marquez stated the partners in policymaking class for 2024 will begin next week on January 10th. There are 12 students signed up and she is looking forward to the class as the students are very engaged. She reminded council members that she has reached out to a few to give presentations and is awaiting responses.
* Ms. Nielsen stated that the iCan Bike camps have opened. The southern camp will be held in Las Vegas on March 11-15, 2024 and the northern camp will be held in Reno on June 16-21, 2024. There are scholarships available. She also stated it has been one of the most impactful projects and the council has received lots of positive feedback. She thanked the Nevada Center for Excellence in Disabilities (NCED) and Diana Rovetti for their work on these camps.
* Ms. Nielsen stated the voting videos project has been completed. There is one video that will be updated on the Nevada's Effective Absentee System For Elections (NVEASE) program. She thanked the Secretary of State’s office and stated they have been wonderful to work with. She also thanked Ms. Marquez; Ms. Marquez’s daughter, Heather; and Rebecca Ortiz for willing to hop on the project when a self-advocate was unable to film due to a personal emergency.

# Adjournment

Ms. Riggi adjourned the meeting at 10:50 a.m.