**NV Governor’s Council on Developmental Disabilities (NGCDD) Evaluation Committee Meeting Minutes from August 15, 2024**

**Zoom Video:**

<https://us02web.zoom.us/j/86785050894>

**Join by Phone**:

+1-669-900-6833

**Meeting ID**: 867 8505 0894

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* The recording of the meeting may be requested for detailed information by emailing [rortiz@dhhs.nv.gov](mailto:rortiz@dhhs.nv.gov)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Committee Chair, Stacy Alaribe; Vice Chair, Santa Perez; Stacey Carlston; Jennifer Frischmann; Randall Owen; Vivian Turner

Committee Members Absent: Lisa Bonie; Art Reitz; Christine Riggi

NGCDD Staff Present: Catherine Nielsen, Executive Director; Alysa Marquez, Intern; Kimberly Palma-Ortega, Public Health Liaison; Marisol Rivas, Project Manager

NGCDD Staff Absent: Ellen Marquez, Self-Advocacy Coordinator; Rebecca Ortiz, Executive Assistant

# Call to Order

The meeting was called to order by Evaluation Committee Chair, Stacy Alaribe at 2:01 p.m.

Executive Director, Catherine Neilsen verified the agenda for this meeting was posted to the appropriate locations on August 12, 2024.

# Land Acknowledgment

Ms. Alaribe, Committee Chair provided the land acknowledgement as follows: The Nevada Governor’s Council on Developmental Disabilities, as a program whose designated state agency is the Nevada Department of Health and Human Services, acknowledges, honors, and respects the diverse Indigenous peoples connected to this land and recognize the State of Nevada is situated on the traditional homelands of the Nuwu, Newe, Numu and Wa She Shu. We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to work alongside our Tribal partners. We encourage everyone in this space to engage in acknowledgement and continued learning about the Indigenous peoples who work and live on this land since time immemorial, and about the historical and present realities of colonialism.

# Public Comment

Ms. Alaribe asked if there was any public comment and provided the information to provide public comment telephonically.

* Ms. Nielsen spoke on the town halls. The Council is currently collecting information to inform the next 5-year State Plan. The second town hall is going to take place next Monday, August 19th at 5:30 p.m. It is at the Mckinley Arts and Cultural Center in Reno at 925 Riverside Drive. The following one will be next week on Thursday, August 22nd in Carson City at the Community Center, which is 851 East William Street again from 5:30 to 7:30 p.m. She hoped members will either share the information or join.

# Approval of February Minutes

Ms. Alaribe asked if there was a motion to approve the February 8, 2024 minutes. She opened this item for discussion.

**Jennifer Frischmann motioned to approve the February 8, 2024 minutes as written. Randall Owen seconded the motion. The motion carried unanimously.**

# Third Quarter 2024 Project Status Summary Report

Ms. Alaribe introduced this item and deferred to Ms. Nielsen for a brief overview of the report.

Ms. Nielsen referred to the handout titled “NGCDD FFY 24' Third Quarter Project Status Summary Report”. She gave an in-depth summary of the document and the different projects and activities under each of the objectives of the council. She gave an overview on the different conferences attended by staff and council members. She also spoke on the Global Technical Communications grant. She invited Marisol Rivas, Projects Manager, to speak on the grants under objective 3.1, 3.2, and 3.4 respectively. She also invited Kimberly Palma-Ortega, Public Health Liaison, to speak on projects under emerging needs and public health. Ms. Nielsen opened this item for discussion.

# Planning for FFY 25 Update and Information

Ms. Alaribe introduced this item and deferred to Ms. Nielsen for further information.

Ms. Nielsen provided information on the upcoming interpreter grant and working closely with state purchasing to ensure this is completed. She also spoke on the changes to the designated state agency (DSA) fiscal staff and getting them updated on council processes. She spoke on the town halls will take place throughout Nevada on the upcoming 5-year state plan. She also spoke on transitioning Kimberly Palma-Ortega’s Public Health Liaison position from contractor to full time employee (FTE) and how the DSA is working on with staff. She opened this item for discussion.

# Public Comment

Ms. Alaribe asked if there was any public comment and provided the information to provide public comment telephonically.

* Ms. Alaribe stated the Northern Nevada Buddy Walk will take place in September. Ms. Nielsen added further detail as the council chair is planning to attend as a vendor table. Ms. Alaribe volunteered as well.

# Next Meeting Date

The next Evaluation Committee meeting will be held November 14, 2024 at 10:00 a.m. via Zoom.

# Adjournment

The meeting was adjourned at 2:34 p.m.