**NV Governor’s Council on Developmental Disabilities (NGCDD) Executive Committee Meeting Minutes from October 10, 2024**

**ZOOM**

Join by Computer: <https://us02web.zoom.us/j/>82776920507

Join by Phone: 669-900-6833

Meeting ID: 827 7692 0507

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Christine Riggi, Chair; Maxmillian Lowe, Vice-Chair; Stacy Alaribe; Vickie Ives; Santa Perez

NGCDD Staff Present: Catherine Nielsen, Executive Director; Alysa Marquez, Intern; Ellen Marquez, Self-Advocacy Coordinator; Rebecca Ortiz, Executive Assistant; Marisol Rivas, Projects Manager

NGCDD Staff Absent: Kimberly Palma-Ortega, Public Health Liaison

Public Present: Shauna Brennan, Steven Cohen

# Call to Order

The meeting was called to order by Christine Riggi, Chair at 10:04 a.m.

Rebecca Ortiz, Executive Assistant verified that the agenda for this meeting was posted to the appropriate locations on October 4, 2024.

# Land Acknowledgment

Ms. Riggi provided the land acknowledgement as follows: The Nevada Governor’s Council on Developmental Disabilities, as a program whose designated state agency is the Nevada Department of Health and Human Services, acknowledges, honors, and respects the diverse Indigenous peoples connected to this land and recognize the State of Nevada is situated on the traditional homelands of the Nuwu, Newe, Numu and Wa She Shu. We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to work alongside our Tribal partners. We encourage everyone in this space to engage in acknowledgement and continued learning about the Indigenous peoples who work and live on this land since time immemorial, and about the historical and present realities of colonialism.

# Public Comment

Ms. Riggi asked if there was any public comment and provided the information to provide public comment telephonically.

* Steven Cohen asked for clarification on the agenda item number five and stated that he would be working as an intern for the council shortly.
* Catherine Nielsen, Executive Director stated the Partners in Policymaking program application is still open for 2025. Rebecca Ortiz and Ellen Marquez, this year’s instructors, have been reviewing applications as they come in. She encouraged members to share the information with anyone interested. The application can be found on the council website.

# Approval of August 2024 Minutes

Ms. Riggi introduced this item and asked if there was a motion to approve the August 16, 2024 minutes. He opened this item for discussion.

**Vickie Ives motioned to approve the August 16, 2024 minutes as written. Ms. Riggi seconded the motion. The motion carried unanimously.**

# Discussion on Internal Policies for Consideration

Ms. Riggi introduced this agenda item and deferred to Ms. Nielsen, Executive Director for further discussion.

Ms. Nielsen gave an in-depth overview and discussed the background of the policy’s creation. She referred to the document title “SUPPORT PERSONS CODE OF CONDUCT POLICY”. She opened this item for discussion.

Ms. Nielsen gave an in-depth overview and discussed the background of the next policy’s creation. She referred to the document title “STAFF DUTIES, HIRING, AND SUPERVISION POLICY”. She opened this item for discussion.

Ms. Nielsen gave an in-depth overview and discussed the background of the next policy’s creation. She referred to the document title “COUNCIL MEETING AND AGENDA DEVELOPMENT POLICY”. She opened this item for discussion.

Ms. Nielsen gave an in-depth overview and discussed the background of the next policy’s creation. She referred to the document title “EXECUTIVE DIRECTOR JOB DESCRIPTION POLICY”. She opened this item for discussion.

# Next Meeting Date

Ms. Riggi stated the next Executive Committee meeting will be November 7, 2024, at 10:00 a.m. via Zoom.

# Public Comment

Ms. Riggi asked if there was any public comment and provided the information to provide public comment telephonically. None was given.

# Adjournment

Ms. Riggi adjourned the meeting at 11:14 a.m.